Blue Hills College Fee Schedule for 2016

The Blue Hills College Fee Schedule has been established by the College Council and the North NSW Education Board of Directors with a view to make Adventist Education affordable to many.

FEE SCHEDULE	K-Y6	Y7-8	Y9-10	Y11-12
	Per Year	Per Year	Per Year	Per Year
Tuition	$1,575	$1,900	$2,115	$2,330
Consumables Fee	$255	$455	$455	$455
Technology Fee		$190	$190	$190
TOTAL	$1,830	$2,545	$2,760	$2,975

FEE INCLUSIONS

- Tuition
- Class Resources/Supplies
- Special Events
- Life Education
- Competitions – eg. English, Maths, Science
- College Publications
- 24 Hour Student Accident Insurance (Limited Benefit)

FEE EXCLUSIONS

The fee exclusions that are not reflected in the total gross fee are as follows:

- Sport and Recreation Programs
- Class and Subject Excursions
- Year Level Camps
- Overnight Excursions
- Elective Fees
- TAFE/External Course Fees if selected by students

CONSUMABLES FEE

The consumables levy consists of the following:

- Stationery Kits Years K-6
- Textbooks & Materials

EQUIPMENT & STATIONERY

Students in the secondary school will be given equipment and stationery lists for the new-year by mid-December. Textbooks are supplied on a hire basis by the College and will be issued by the subject teacher when the class first meets. Primary students are provided with all their equipment and stationery.

BUILDING AND MAINTENANCE FEE

An annual Building and Maintenance Fee of $170.00 will be charged to each family. These funds are used to maintain plant and equipment at the College and make provision for future developments.

CONDITIONS FOR PAYMENT OF ACCOUNTS

FEES

Fees are charged on an annual basis at the beginning of each College year, however a statement will be issued each term until your account is settled. Revenue from fees allows the College to continue to provide the best possible resources and opportunities for your child. For this reason, it is important that fees are paid by the due date. Your fee schedule will be determined by the following payment option you choose.

Parents select their preferred payment plan which they communicate to the bursar at the start of the year.

PAYMENT OPTIONS

Option A

Pay the total amount of annual fees (in advance) and receive a 10% discount on tuition only

Option B

Pay the terms component by the date indicated on your fee statement and receive 5% discount of tuition only.

Option C

A direct debit payment plan of weekly, fortnightly or monthly instalments. Variation from a pre- arranged payment plan would need to be organised with the Principal or Bursar.

METHODS OF PAYMENT
Payment of School Fees in full (in advance) may be paid at the College Office via cash, cheque, EFT or credit card.

The only other payment option available is by Direct Debit on a weekly, fortnightly or monthly basis, directly from your bank account or credit card. This enables parents to pay for fees over the course of the year. A Direct Debit Request Form is available from the College Office.

All accounts are to be finalized by November unless special arrangements have been made with the Principal.

IMPORTANT NOTES FOR PAYMENTS
Payments made directly to the College bank account must include an identifying name/code to enable staff to recognize the payer and relevant account for receipting purposes. If an identifier is not allowed by the bank from which the payment is made, then the College must be advised the details of the intended deposit(s).

The College does not accept Diners or AMEX.

FAMILY DISCOUNTS
Family discounts apply to families with more than one child enrolled in Kindergarten to Year 12. This sibling discount applies to the tuition fees only, after all discounts and subsidies are deducted. The discounts are as follows:

First Child: Full tuition fee
Second Child: 10% tuition discount for both children
Third Child: 20% tuition discount for all children
Fourth and subsequent children: 30% tuition discount for all children

APPLICATION FEE
A non-refundable application fee of $50.00 per child is payable when submitting an application for enrolment.

EXCEPTIONS
Parents can submit a written request to the Finance Committee asking for an extension in time for payment of school fees. If there is an acceptable reason for the request the College may allow it. Consideration of the request will only be in cases of hardship or exceptional circumstances.

UNIFORM PURCHASES
Uniform items for sale through the College uniform shop are paid for at the time of purchase and can be made using cash, cheque, debit or credit card. These purchases cannot be added to the fee account.

ACCOUNT QUERIES
All fee account enquiries, or to set up a payment plan, please contact Ann-Marie Harrison in the College Office.

DEBT COLLECTION
If a family defaults on paying School Fees, the College will initiate regular business practices for the procurement of these fees. In this event all costs born through the recovery process will be added to your account.

The College reserves the right to instigate any or all of the following actions:

1. Your child's enrolment may be terminated
2. Your account may be sent to our debt collection agency
3. Litigation may be instigated against you

We regret having to take this course of action, but if school fees are not paid for in full, or a mutually acceptable payment plan is not in place, we may be left with no alternative.

CHANGES IN ENROLMENT STATUS

NOTICE OF WITHDRAWAL
If parents wish to cancel a confirmed enrolment place, this must be provided in writing as soon as possible before commencement of the term of entry.

Once a student is attending the College, one full term's notice of withdrawal must be given or one term's fees must be paid in lieu of such notice. If the College is able to immediately replace the student with another student, the College will consider refunding a portion of the term tuition fees to the student leaving.

REFUNDS
Refunds apply to the tuition component only. Please note that the Consumables Fee, Technology Fee and Building and Maintenance Fee are non-refundable.